Curriculum Development Policy

Authorisation	DSCC Management Committee
Review Date	November 2023
Approved Date	23 January 2024 - TBC
Next Review Date (Frequency)	November 2026 (3 years) or sooner as required.
Relevant Documents	• DSCC Philosophy and Values • DSCC policies listed on page 4 • Attachment 1 – Elements of Early Years Learning Framework (ACECQA)

AUTHORISATION

This policy was reviewed and adopted by the Dawson Street Child Care Co-operative (DSCC), at a committee meeting on the Approved Date defined above.

POLICY STATEMENT

Purpose

This policy will provide guidelines to ensure that the educational program (curriculum) and practice at Dawson Street Child Care Co-operative (DSCC) is:
- based on an approved learning framework
- underpinned by critical reflection and careful planning.
- stimulating, engaging and enhances children's learning, development, wellbeing and safety.
- designed to take into account the individual differences of each child.
- based on the developmental needs, interests and experiences of each child

Values

DSCC is committed to:
- providing an educational program that is based on reflective practice, critical analysis and planning.
- supporting each child to achieve learning outcomes consistent with the national *Early Years Learning Framework* and/or the *Victorian Early Years Learning and Development Framework* (refer to *Sources*)
- providing an educational program where children can learn through play and are supported to make decisions, problem-solve and build relationships with others.
- creating an environment that supports, reflects and promotes equitable and inclusive behaviours and practices.
- involving families in the development and review of educational program and practice

Scope

This policy applies to the Approved Provider (DSCC), the Management Committee, the Director, the Certified Supervisor, educators, staff, students on placement, volunteers, parents/guardians, children and others attending the programs and activities of DSCC.

BACKGROUND AND LEGISLATION

Background

The *Education and Care Services National Law Act 2010* (National Law) requires services to deliver an educational program (curriculum) that is based on an approved learning framework. In Victoria, approved learning frameworks for the early childhood sector is the *Early Years Learning Framework (Belonging, Being & Becoming)* (refer to *Sources*) and the *Victorian Early Years Learning and Development Framework* (refer to *Sources*). These documents are underpinned by practices and principles that encourage reflection and provide educators with a thorough understanding of the pedagogy of early childhood curriculum in a contemporary context.

Part 4.1 of the *Education and Care Services National Regulations 2011* (National Regulations) outlines the operational requirements for educational program and practice within services, including the requirements for documentation of assessments in relation to the educational program. There is no prescribed method in the National Law or National Regulations for documenting assessment of children's learning. Each service must determine a method that suits their individual circumstances. To meet the documentation requirements of the National Regulations, the assessment must include an analysis of each child's learning. Collecting this information enables educators to plan effectively for each child's learning and development. It can also be used by educators to stimulate reflection on their own values, beliefs and teaching practices, and to communicate about children's learning with children and their families.

The National Regulations requires the appointment of an Educational Leader to lead the development and implementation of the educational program (or curriculum) at the service (Regulation 118). This person will have suitable qualifications and experience, as well as a thorough understanding of the *Early Years Learning Framework* and/or the *Victorian Early Years Learning and Development Framework*, enabling them to guide other educators in planning and reflection, and to mentor colleagues in implementation practices (*Guide to the Education and Care Services National Law and the Education and Care Services National Regulations*, p85 – refer to *Sources*).

The National Quality Standard is linked to the approved learning frameworks.
Quality Area 1: Educational Program and Practice focuses on "enhancing children's learning and development" through the:
- pedagogical practices of educators and coordinators; and
- development of programs that promote children's learning across five learning outcomes:

Learning Outcomes

As set out in the Early Years Learning Framework, learning outcomes are skills, knowledge or dispositions that Educators can actively promote in early childhood settings, in collaboration with children and families. The five learning outcomes are as follows:
1. Children have a strong sense of identity.
2. Children are connected with and contribute to their world.
3. Children have a strong sense of wellbeing.
4. Children are confident and involved learners.
5. Children are effective communicators.

The educational program must also be underpinned by the service's philosophy.

Legislation and standards
Relevant legislation and standards include but are not limited to:

- Education and Care Services National Law Act 2010: Sections 168, 301(3)(d), 323
- Education and Care Services National Regulations 2011: Regulations 73–76, 118, 148
- *National Quality Standard,* Quality Area 1: Educational Program and Practice
  - Standard 1.1: The educational program enhances each child's learning and development.
  - Standard 1.2: Educators facilitate and extend each child's learning and development.
  - Standard 1.3: Educators and co-ordinators take a planned and reflective approach to implementing the program for each child.

DEFINITIONS

The terms defined in this section relate specifically to this policy.

Approved learning framework: A document that outlines practices that educators and co-ordinators must use to support and promote children's learning. The *Early Years Learning Framework (Belonging, Being & Becoming)* and the *Victorian Early Years Learning and Development Framework* are approved learning frameworks for use in Victoria (refer to *Sources*).

Critical reflection: Reflective practices that focus on implications for equity and social justice (*Early Years Learning Framework*, p45 – refer to *Sources*).

Curriculum: All interactions, experiences, activities, routines and events, planned and unplanned, that occur in an environment designed to foster children's learning and development (*Early Years Learning Framework,* p48 – refer to *Sources*; adapted from Te Whariki).

Each child: A phrase used in the *National Quality Standard* when an individualised approach is warranted, and educators are required to modify their response to meet the needs of an individual child. An example is 'each child's current knowledge, ideas, culture and interests provide the foundation for the program'.

Educational Leader: The Approved Provider of an education and care service must designate, in writing, a suitably qualified and experienced educator, co-ordinator or other individual to lead the development and implementation of educational programs at the service (Regulation 118). This person must have a thorough understanding of the *Early Years Learning Framework* (or other approved learning framework), be able to guide other educators in their planning and reflection, and mentor colleagues in the implementation of their practice.

Learning: A natural process of exploration that children engage in from birth, as they expand their intellectual, physical, social, emotional and creative capacities. Early learning is closely linked to early development.

Learning framework: Refer to **approved learning framework** above.

Learning outcome: A skill, knowledge or disposition that educators can actively promote in early childhood settings, in collaboration with children and families.

Learning relationships: Relationships that further children's learning and development. Both adult and child have intent to learn from one another.

Play-based learning: A context for learning through which children organise and make sense of their social world as they engage actively with people, objects and representations.

SOURCES AND RELATED POLICIES
Sources
- *Belonging, Being & Becoming – The Early Years Learning Framework for Australia*: https://docs.education.gov.au/documents/belonging-being-becoming-early-years-learning-framework-australia
- *Educators' Guide to the Early Years Learning Framework for Australia*: https://docs.education.gov.au/documents/educators-guide-early-years-learning-framework-australia
- *Guide to the Education and Care Services National Law and the Education and Care Services National Regulations 2011*, ACECQA: https://www.acecqa.gov.au/sites/default/files/2018-01/NQF-Resource-02-Guide-to-ECS-Law-Regs.pdf
- *Guide to the National Quality Framework*, ACECQA: https://www.acecqa.gov.au/nqf/about/guide
- *Victorian Early Years Learning and Development Framework*: https://www.vic.gov.au/victorian-early-years-learning-development-framework-veyldf
- *Victorian Early Years Learning and Development Framework* – Resources for Professionals: https://www.vic.gov.au/victorian-early-years-learning-development-framework-veyldf

DSCC policies
- *Code of Conduct Policy – Parents, Guardians and Volunteers*
- *Staff Code of Conduct Policy*
- *Inclusion and Equity Policy*
- *Interactions with Children Policy*
- *Nutrition and Active Play Policy*
- *Participation of Volunteers and Students Policy*
- *Supervision of Children Policy*
- *Water Safety Policy*

PROCEDURES
DSCC is responsible for:
- basing each child's learning on their interests and strengths
- valuing every child equally. Their achievements and learning should be celebrated.
- where appropriate, liaising with external agencies and support persons to best. educate and care for children with additional needs.

The Director is responsible for:
- ensuring that the educational program is stimulating and engaging, enhances children's learning and development, is based on an approved learning framework (refer to *Definitions*) (Section 168) and is designed to take into account the individual differences of each child.
- ensuring the developmental needs, interests and experiences, and the individual differences of each child are accommodated in the educational program (Section 168) (refer to *Inclusion and Equity Policy*)
- ensuring the educational program contributes to the Early Years Learning Framework learning outcomes (refer to Attachment 1 – Key Elements)
- designating a suitably qualified and experienced Educational Leader to direct the development and implementation of educational programs at the service (Regulation 118)
- ensuring the staff record includes the name of the Educational Leader at the service (Regulation 148)

- ensuring that there is a record of learning and development for each child, and that it is updated and maintained on an ongoing basis.
- ensuring that the service's philosophy guides educational program and practice.
- ensuring that each child's learning and development is assessed as part of an ongoing cycle of planning, documentation and evaluation.
- ensuring that assessments of the child's developmental needs, interests, experiences and participation in the educational program are documented (Regulation 74(1)(a)(i))
- ensuring that assessments of the child's progress against the outcomes of the educational program are documented (Regulation 74(1)(a)(ii))
- ensuring documentation of assessments includes reflection on the period of time the child is at the service, and how documented information will be used by educators at the service (Regulation 74(2)(a))
- ensuring documentation is written in plain language and is easy to understand by both educators and parents/guardians (Regulation 74(2)(b))
- ensuring a copy of the educational program is displayed at the service and accessible to parents/guardians (Regulation 75)
- ensuring that parents/guardians are provided with information about the content and implementation of the educational program, their child's participation in the program and documentation relating to assessments or evaluations of their child (Regulation 76)
- developing and evaluating the educational program in collaboration with the Management Committee, educators, children and families
- ensuring regular communication is established between the service and parents/guardians in relation to their child's learning and development.

Educators and other staff are responsible for:
- delivering an educational program that is stimulating and engaging, enhances children's learning and development, and is based on an approved learning framework (refer to *Definitions*)
- considering the developmental needs, interests and experiences, and the individual differences of each child in the educational program (refer to *Inclusion and Equity Policy*)
- assessing and documenting each child's needs, interests, experiences, participation and progress in relation to the educational program in a way that is easy to understand for parents/guardians.
- making information available to parents/guardians about their child's participation in the educational program
- communicating regularly with parents/guardians in relation to their child's learning and development
- developing and evaluating the educational program in collaboration with the Director, children and families
- responding to children's displays of learning dispositions by commenting on them and providing encouragement and additional ideas
- viewing children as active participants and decision makers, working with each child's unique qualities and abilities
- gathering information from families upon enrolment regarding the child's needs, interest and family backgrounds. This information is treated as confidential and allows Educators to provide experiences that interest and extend children's current development.

Parents/guardians are responsible for:
- communicating regularly with the service in relation to their child's learning and development
- providing input to the development of the educational program in collaboration with DSCC, the Director, educators and children.

Volunteers and students, while at the service, are responsible for following this policy and its procedures.

EVALUATION

In order to assess whether the values and purposes of the policy have been achieved, the Management Committee/Director will:
- monitor feedback from those affected by the policy regarding its effectiveness.
- monitor the implementation, compliance, complaints and incidents in relation to this policy.
- keep the policy up to date with current legislation, research, policy and best practice.
- revise the policy and procedures as part of the service's policy review cycle, or as required.
- deal with any questions/concerns that arise in relation to any aspect of the policy.
- evaluate the effectiveness of the policy and related procedures.

Date Reviewed	Details of Changes (if any)	Date of Next Review
November 2023	Updated to reflect ACECQA - Approved Learning Frameworks Version 2.0 and Victorian Early Years Learning and Development Framework.	November 2024
February 2018	Updated to reflect 2018 NQS. Updated links to sources Minor typographical changes	February 2022
March 2014	Minor terminology changes	March 2018

ATTACHMENTS

Attachment 1 – Elements of Early Years Learning Framework (ACECQA)

ELEMENTS OF THE EARLY YEARS LEARNING FRAMEWORK

Diagram 1

This diagram shows the integrated connections of the Vision, Principles, Practices and Learning Outcomes that centre on children's learning, development and wellbeing. *Belonging*, *Being* and *Becoming* overlap all these elements.